



Office: Corporate Office in The Woodlands, TX

Facility: Main Office

Department: Consultant Services

Job Position: Dashboard Developer

Job Code: CS-DD111006

Pay Grade: 9

Schedule: Full Time

Shift: Days

Hours: 8am-5pm

Job Details: Bachelors Degree Required

Summary: Under the supervision of Senior Consultant, develop, test, and implement dashboards and reports under the project assigned.

Job Responsibilities: Work to develop new dashboards and Web Intelligence reports.

Coordinate efforts with other project participants to ensure timely and quality outcomes. Identify and develop reporting tools to complement dashboard models and reports with the support of the Senior Consultant and customer assigned personnel.

Analyzes, logs, tracks and resolves complex matters of significance pertaining to dashboard requirements, networking connectivity issues and applications.

Coordinates and oversees Hardware/Software installations and upgrades to ensure work is properly performed in accordance with the dashboard design requirements. Determines revisions or updates to the system designed as needed. Recommends resolution to complex matters of significance and coordinates the implementation of the approved course of action.

Coordinates and monitors troubleshooting to isolate and diagnose common system problems; documents system events to ensure continuous functioning. Recommends course of action and implements as approved.

Coordinates testing upgrades and configuration of system files and services. Ensures changes are in accordance with appropriate operating procedures; recommends revisions or changes based upon results. Prepares for and prescribes approaches to possible downstream implications.

Utilizes standard customer tools to record change and problem activities for tracking purposes.

Other duties as assigned

Qualifications: Experience working with computer hardware for installation and upgrades.

Experience working with hardware/software installation/upgrading/maintenance procedures.

Good organization skills to balance and prioritize work, and multitask

Good analytical and problem solving skills to troubleshoot systems problems

Good communication skills to communicate with support personnel, customers, and managers.

Ability to work independently and as part of a team.

Education: Bachelor's degree in Information Technology, Computer Science or a related field. Masters degree or masters degree candidate.

Experience: Minimum of three years of work experience in dashboard developing capability utilizing Excel and other third party software like Tableau, Altiris, Actuate, MicroStrategy, Visual Studio, Business Objects Web Intelligence and Xcelsius is required.

Strong knowledge of best practices in the areas of layout, navigation, browser-compatibility, usability and accessibility

Licensure/Certification/Registration: none.

Physical Requirements: None.

Category: Senior Consultants

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